

MOVE OUT CHECKLIST



DONE	LIVING AREA
	Professionally Clean all Carpets, Laminate, Tile, and Vinyl
	Wipe Down Baseboards, Outlet Covers, Walls, and Doors
	Clean Inside and Outside of Windows and Blinds, Vacuum any debris
	Dust Ceiling Fans and Fixtures
	Replace any burnt out light bulbs
	Replace Air Filters, Clean out Vent
	Fill out change-of-address card with post office
	Clean out all closets and drawers

DONE	KITCHEN
	Discard all contents and thoroughly clean inside and outside of fridge
	Clean underneath fridge, inside freezer, and do not unplug
	Clean inside and outside of microwave, including underneath rotating plate
	Clean outside of stove including hood, drawer and burners
	Self clean, or hand clean inside stove and wash racks
	Clean countertops, islands, and all surfaces
	Clean inside drawers and exterior of cabinets

DONE	BATHROOMS
	Check all fixtures in working order
	Thoroughly clean in and around toilet
	Clean shower, shower head, replace liner if needed
	Clean floors, inside/outside vanity & drawers
	Clean sink, counter, mirror and fixtures

DONE	GENERAL
	Clean out and sweep garage
	Remove garbage
	Clean up yard, flowerbeds, weeds
	Ensure HVAC, Water Heater are properly working
	Return cable box, cable modem, DSL modem if necessary
	Contact utility companies
	Change of Address at local post office

